

**CITY OF LEON  
BUILDING PERMIT APPLICATION**

Permit Fee:	1,000 sq. ft or less=\$25
(payable when submit app)	over 1,000=\$50

NAME: \_\_\_\_\_

PHONE #: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

DATE: \_\_\_\_\_

**PROPERTY LOCATION:**

ADDITION: \_\_\_\_\_

RURAL ESTATES SETBACK REQUIREMENTS

HOUSE 50' FRONT & REAR YARD

BLOCK: \_\_\_\_\_

20' SIDE YARD

LOT: \_\_\_\_\_

**ZONING:**

RESIDENTIAL \_\_\_\_\_

RESIDENTIAL SETBACK REQUIREMENTS

COMMERCIAL \_\_\_\_\_

HOUSE 25' FRONT YARD

INDUSTRIAL \_\_\_\_\_

30' REAR

RURAL ESTATES \_\_\_\_\_

6' SIDE YARD

(check with City Clerk)

12.5 ON CORNER LOT

**YOUR CONSTRUCTION MAY QUALIFY  
FOR THE TAX ABATEMENT PROGRAM  
OFFERED BY THE CITY. INQUIRE AT  
CITY HALL.**

ACCESSORY BLDG

3' FROM LOT LINE

3' FROM ALLEY WAY

10' FROM HOUSE

6' FROM SIDE YARD

12.5 ON CORNER LOT

**BRIEFLY DESCRIBE THE TYPE OF STRUCTURE TO BE ERECTED:**

\_\_\_\_\_  
\_\_\_\_\_

ON THE BACK SIDE, PLEASE DRAW TO SCALE, SHOWING THE DIMENSIONS OF THE BUILDING ON THE SIZE OF LOT TO BE CONSTRUCTED UPON, THE EXACT SIZES AND LOCATIONS ON THE LOT OF BUILDINGS ALREADY EXISTING, IF ANY, AND THE LOCATION AND DIMENSIONS OF THE PROPOSED BUILDING ALTERATION.

\*\*Inspectors approval herein does not serve as verification of property lines or serve as a substitute for the property owners responsibility to survey same.\*\*

WATER/SEWER SUPT: \_\_\_\_\_ DATED: \_\_\_\_\_

PUBLIC WORKS SUPT: \_\_\_\_\_ DATED: \_\_\_\_\_

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_

APPROVAL BY CITY ADMIN: \_\_\_\_\_

DATED

ADMINISTRATIVE SIGNATURE

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A FINAL INSPECTION IS REQUIRED WHEN CONSTRUCTION BEGINS.

PLEASE MAKE ARRANGEMENTS AT CITY HALL FOR THIS INSPECTION.

WATER/SEWER SUPT: \_\_\_\_\_ DATED: \_\_\_\_\_

PUBLIC WORKS SUPT: \_\_\_\_\_ DATED: \_\_\_\_\_

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_

APPROVAL BY CITY ADMIN: \_\_\_\_\_

DATED

ADMINISTRATIVE SIGNATURE

**NOTE:** Building permit will expire after 90 days if work has not began.  
If work is not substantially completed within 2 years permit shall be cancelled.

